ARTS2451, Intermediate Chinese for Non-Background Speakers
Semester 2, 2015

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1. Course Staff and Contact Details

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<tr>
<td>Name</td>
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<td>Room</td>
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<td>Phone</td>
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<td>Consultation Time</td>
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<th>Tutors</th>
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<tr>
<td>Name</td>
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2. Course Details

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<tr>
<th>Units of Credit (UoC)</th>
<th>6</th>
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**Course Description**
ARTS2451 is designed for students who have acquired a basic level of spoken Chinese and a working knowledge of up to eight hundred characters in their 1.5 years of study, as well as for those students who enter the Chinese language program with an equivalent knowledge of Chinese characters. It combines thought-provoking conversation topics with a communicative approach as well as consolidation and improvement of writing skills. In this course, you will improve your Chinese skills in the areas of speaking, listening, reading, and writing, and will make significant gains in the acquisition of vocabulary and grammar. Work on the internet is coordinated with class work in lectures and tutorials.

**Course Aims**
1. To develop oral communication skill in Mandarin at the intermediate level in a range of common social situations and in a culturally appropriate and functional manner;
2. To learn the norms, conventions and compositional skills involved in the production of a range of everyday texts;
3. To learn and put into use strategies for language acquisition outside the confines of the classroom and textbook.

**Student Learning Outcomes**
1. Have acquired effective strategies for reading authentic texts from various sources and on a variety of topics.
2. Be able to compose short essays in Chinese on a given topic.
3. Have improved listening and speaking skills and be able to communicate with a Chinese person.
4. Have greater knowledge and appreciation of aspects of Chinese linguistic behaviour, society and culture.

**Graduate Attributes**
2. In-depth engagement with disciplinary knowledge via the Chinese language.
3. Learning and Teaching Rationale

ARTS2451 is for non-background speakers. The textbook used is Integrated Chinese Level 2, part 2. Five selected texts from IC 2-2 and one lesson from IC 2-1 will be used in this course. Altogether 6 lessons will be covered. Chinese songs will also be introduced to help students learn Chinese.

ARTS2451 comprises two components and four hours of class per week for twelve weeks:
(1) two-hour lecture, providing an introduction to grammar, language and cultural issues in each lesson; then practices and exercises consolidating vocabulary, structure and language use.
(2) two-hour tutorials, targeting texts and workbook exercises, providing opportunities for students to speak Chinese, and addressing any reading and writing problems;

Students should expect at least one-hour of self study via the Internet: this requires you to listen to the CD files accompanying both the textbook and workbook at your own preferred time in order to practise your aural/oral skills.

Students are expected to preview texts before lectures and do the workbook exercises before coming to classes.

All class activities (both oral/aural and written/reading) are essential to assessment, so it is important that you come to all the classes each week and do your homework.

All course related files (audio, lecture notes) are posted online for your easy access.

This course is an intermediate-level language course. All students who have had some experience with the language, either as a heritage language or previous instruction, must fill in the placement questionnaire available at https://hal.arts.unsw.edu.au/students/courses/language-placements

4. Teaching Strategies

Lectures teach grammar, language and cultural issues in each lesson of the textbook.

Tutorials provide exercises that emphasize language use and communication in an integrated manner (listening, speaking, reading and writing in equal measures).

Lectures start in week 1, while all tutorials start in week 2.

5. Course Assessment

<table>
<thead>
<tr>
<th>Assessment Task</th>
<th>Length</th>
<th>Weight</th>
<th>Learning Outcome(s) Assessed</th>
<th>Graduate Attributes Assessed</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weekly exercises</td>
<td>Week 2-12</td>
<td>20% (10% online + 10% workbook and class participation)</td>
<td>1, 2</td>
<td>1, 2, 3, 4</td>
<td>Weekly</td>
</tr>
<tr>
<td>Individual narrative</td>
<td>3-4 minutes</td>
<td>20%</td>
<td>3</td>
<td>1, 2, 3, 4</td>
<td>Week 3-11</td>
</tr>
</tbody>
</table>
• All assessment tasks (except online quizzes) are conducted in tutorials.

• Individual narrative: An assessment of one’s speaking ability and understanding of Chinese text. You can either present a narrative based on the content of the week’s topic with your comments, or present a narrative and interpretation of a news/topic from Weibo or other media sources.

• Composition test: handwriting only; no dictionary is allowed.

You will be given two topics two weeks before the composition test and one topic will be chosen by your tutor at the test. You should prepare all topics for the test.

Please Note: The Arts and Social Sciences Protocols and Guidelines state:

A student who attends less than 80% of the classes/activities and has not submitted appropriate supporting documentation to the Course Authority to explain their absence may be awarded a grade of UF (Unsatisfactory Fail).

The Attendance Guidelines can be found in full at: https://www.arts.unsw.edu.au/current-students/academic-information/Protocols-Guidelines/

Grades

All results are reviewed at the end of each semester and may be adjusted to ensure equitable marking across the School.

The proportion of marks lying in each grading range is determined not by any formula or quota system, but by the way that students respond to assessment tasks and how well they meet the objectives of the course. Nevertheless, since higher grades imply performance that is well above average, the number of distinctions and high distinctions awarded in a typical course is relatively small. At the other extreme, on average 6.1% of students do not meet minimum standards and a little more (8.6%) in first year courses. For more information on the grading categories see: https://student.unsw.edu.au/grades

Submission of Assessment Tasks

Assignments which are submitted to the School Assignment Box must have a properly completed School Assessment Coversheet, with the declaration signed and dated by hand. The Coversheet can be downloaded from https://hal.arts.unsw.edu.au/students/courses/course-outlines/. It is your responsibility to make a backup copy of the assignment prior to submission and retain it.

Assignments must be submitted before 4:00pm on the due date. Assignments received after this time will be marked as having been received late.
Late Submission of Assignments

The Arts and Social Sciences late submissions guidelines state the following:

- An assessed task is deemed late if it is submitted after the specified time and date as set out in the course Learning Management System (LMS).
- The late penalty is the loss of 3% of the total possible marks for the task for each day or part thereof the work is late.
- Work submitted 14 days after the due date will be marked and feedback provided but no mark will be recorded. If the work would have received a pass mark but the lateness and the work is a compulsory course component a student will be deemed to have met that requirement. This does not apply to a task that is assessed but no mark is awarded.
- Work submitted 21 days after the due date will not be accepted for marking or feedback and will receive no mark or grade. If the assessment task is a compulsory component of the course a student will automatically fail the course.

The Late Submissions Guidelines can be found in full at: [https://www.arts.unsw.edu.au/current-students/academic-information/Protocols-Guidelines/](https://www.arts.unsw.edu.au/current-students/academic-information/Protocols-Guidelines/)

The penalty may not apply where students are able to provide documentary evidence of illness or serious misadventure. Time pressure resulting from undertaking assignments for other courses does not constitute an acceptable excuse for lateness.

6. Extension of Time for Submission of Assessment Tasks

The Arts and Social Sciences Extension Guidelines apply to all assessed tasks regardless of whether or not a grade is awarded, except the following:

1. any form of test/examination/assessed activity undertaken during regular class contact hours
2. any task specifically identified by the Course Authority (the academic in charge of the course) in the Course Outline or Learning Management System (LMS), for example, Moodle, as not available for extension requests.

The complete Arts and Social Sciences Extension Guidelines can be read [here](https://www.arts.unsw.edu.au/current-students/academic-information/Protocols-Guidelines/).

If you wish to request an extension for submission of an assessment task you need to do so via myUNSW using the Special Consideration section. You will need to submit documentary evidence in support of your request.

A student who missed an assessment activity held within class contact hours should apply for Special Consideration via myUNSW.

7. Attendance

The Arts and Social Sciences Attendance Guidelines state the following:

- A student is expected to attend all class contact hours for a face-to-face or blended course and complete all activities for a blended or fully online course.
If a student is unable to attend all classes for a course due to timetable clashes, the student must complete the Faculty of Arts & Social Sciences Permitted Timetable Clash form (see information at Item 8 below). A student unable to attend lectures in a course conducted by the School of Education can apply for “Permission to Participate in Lectures Online”.

Where practical, a student’s attendance will be recorded. Individual course outlines/LMS will set out the conditions under which attendance will be measured.

A student who arrives more than 15 minutes late may be penalised for non-attendance. If such a penalty is imposed, the student must be informed verbally at the end of class and advised in writing within 24 hours.

If a student experiences illness, misadventure or other occurrence that makes absence from a class/activity unavoidable, or expects to be absent from a forthcoming class/activity, they should seek permission from the Course Authority, and where applicable, should be accompanied by an original or certified copy of a medical certificate or other form of appropriate evidence.

Reserve members of the Australian Defence Force who require absences of more than two weeks due to full-time service may be provided an exemption. The student may also be permitted to discontinue enrolment without academic or financial penalty.

If a Course Authority rejects a student’s request for absence from a class or activity the student must be advised in writing of the grounds for the rejection.

A Course Authority may excuse a student from classes or activities for up to one month. However, they may assign additional and/or alternative tasks to ensure compliance.

A Course Authority considering the granting of absence must be satisfied a student will still be able to meet the course’s learning outcomes and/or volume of learning.

A student seeking approval to be absent for more than one month must apply in writing to the Dean and provide all original or certified supporting documentation.

The Dean will only grant such a request after consultation with the Course Authority to ensure that measures can be organised that will allow the student to meet the course’s learning outcomes and volume of learning.

A student who attends less than 80% of the classes/activities and has not submitted appropriate supporting documentation to the Course Authority to explain their absence may be awarded a final grade of UF (Unsatisfactory Fail).

A student who has submitted the appropriate documentation but attends less than 66% of the classes/activities will be asked by the Course Authority to apply to discontinue the course without failure rather than be awarded a final grade of UF. The final decision as to whether a student can be withdrawn without fail is made by Student Administration and Records.

Students who falsify their attendance or falsify attendance on behalf of another student will be dealt with under the Student Misconduct Policy.

8. Class Clash

Students who are enrolled in an Arts and Social Sciences program (single or dual) and have an unavoidable timetable clash can apply for permissible timetable clash by completing an online application form. Students must meet the rules and conditions in order to apply for permissible clash. The rules and conditions can be accessed online in full at:
For students who are enrolled in a non-Arts and Social Sciences program, they must seek advice from their home faculty on permissible clash approval.

9. Academic Honesty and Plagiarism

Plagiarism is presenting someone else’s thoughts or work as your own. It can take many forms, from not having appropriate academic referencing to deliberate cheating.

In many cases plagiarism is the result of inexperience about academic conventions. The University has resources and information to assist you to avoid plagiarism.

The Learning Centre assists students with understanding academic integrity and how to not plagiarise. Information is available on their website: https://student.unsw.edu.au/plagiarism/. They also hold workshops and can help students one-on-one.

If plagiarism is found in your work when you are in first year, your lecturer will offer you assistance to improve your academic skills. They may ask you to look at some online resources, attend the Learning Centre, or sometimes resubmit your work with the problem fixed. However, more serious instances in first year, such as stealing another student’s work or paying someone to do your work, may be investigated under the Student Misconduct Procedures.

Repeated plagiarism (even in first year), plagiarism after first year, or serious instances, may also be investigated under the Student Misconduct Procedures. The penalties under the procedures can include a reduction in marks, failing a course or for the most serious matters (like plagiarism in an Honours thesis) or even suspension from the university. The Student Misconduct Procedures are available here: http://www.gs.unsw.edu.au/policy/documents/studentmisconductprocedures.pdf

10. Course Schedule

To view course timetable, please visit: http://www.timetable.unsw.edu.au/

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<thead>
<tr>
<th>Week</th>
<th>Topic</th>
<th>Lecture Content</th>
<th>Tutorial/Lab Content</th>
<th>Readings/songs</th>
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<tbody>
<tr>
<td>1</td>
<td>Intro and lesson 10 中国的地理 (1)</td>
<td>Vocabulary and grammar</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Lesson 10 中国的地理 (2)</td>
<td>Vocabulary and grammar</td>
<td>Workbook exercises</td>
<td>月亮代表我的心</td>
</tr>
<tr>
<td>3</td>
<td>Lesson 18 中国历史 (1)</td>
<td>Vocabulary and grammar</td>
<td>Workbook exercises</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Lesson 18 中国历史 (2)</td>
<td>Vocabulary and grammar</td>
<td>Workbook exercises</td>
<td>老鼠爱大米</td>
</tr>
<tr>
<td>5</td>
<td>Lesson 11 中国的节日(1)</td>
<td>Vocabulary and grammar</td>
<td>Workbook exercises</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Lesson 11 中国的节日 (2) and revision</td>
<td>Vocabulary and grammar</td>
<td>Mid-term test</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Lesson 13 旅游 (1)</td>
<td>Workbook</td>
<td></td>
<td>茉莉花</td>
</tr>
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### 11. Course Resources

**Textbook Details**


**Journals**

**Additional Readings**

**Websites**

Students are encouraged to read online materials in Chinese to improve their reading and writing skills, and to engage in conversations in Chinese to practise listening and speaking skills.

Some examples of online resources are:
  (This is a very useful website to help with vocabulary learning; highly recommended!)
  (Online flashcards for IC, Level 2 Part 2)
- http://www.cctv.com/program/travelinchinese/01/index.shtml  
  (CCTV (China Central Television) International language program “Travel in Chinese”)
- weibo.cn  
  (Chinese microblogging hosted by Sina.com)

There are also many smart phone apps that help you learn and review Chinese, such as: Skritter, Anki, Memrise, Pleco, Four tones, and Duolingo.

### 12. Course Evaluation and Development

Courses are periodically reviewed and students’ feedback is used to improve them. Feedback is gathered using various means including UNSW’s Course and Teaching Evaluation and Improvement (CATEI) process.
13. Student Support

The Learning Centre is available for individual consultation and workshops on academic skills. Find out more by visiting the Centre’s website at:
http://www.lc.unsw.edu.au

14. Grievances

All students should be treated fairly in the course of their studies at UNSW. Students who feel they have not been dealt with fairly should, in the first instance, attempt to resolve any issues with their tutor or the course convenors.

If such an approach fails to resolve the matter, the School of Humanities and Languages has an academic member of staff who acts as a Grievance Officer for the School. This staff member is identified on the notice board in the School of Humanities and Languages. Further information about UNSW grievance procedures is available at:
https://student.unsw.edu.au/complaints

15. Other Information

myUNSW

myUNSW is the online access point for UNSW services and information, integrating online services for applicants, commencing and current students and UNSW staff. To visit myUNSW please visit either of the below links:
https://my.unsw.edu.au
https://my.unsw.edu.au/student/atoz/ABC.html

OHS

UNSW’s Occupational Health and Safety Policy requires each person to work safely and responsibly, in order to avoid personal injury and to protect the safety of others. For all matters relating to Occupational Health, Safety and environment, see https://www.ohs.unsw.edu.au/

Special Consideration

In cases where illness or other circumstances produce repeated or sustained absence, students should apply for Special Consideration as soon as possible.

The application must be made via Online Services in myUNSW. Log into myUNSW and go to My Student Profile tab > My Student Services channel > Online Services > Special Consideration.

Applications on the grounds of illness must be filled in by a medical practitioner. Further information is available at:
https://student.unsw.edu.au/special-consideration

Student Equity and Disabilities Unit

Students who have a disability that requires some adjustment in their learning and teaching environment are encouraged to discuss their study needs with the course convener prior to or at the commencement of the course, or with the Student Equity Officers (Disability) in the
Student Equity and Disabilities Unit (9385 4734). Information for students with disabilities is available at: http://www.studentequity.unsw.edu.au/

Issues that can be discussed may include access to materials, signers or note-takers, the provision of services and additional examination and assessment arrangements. Early notification is essential to enable any necessary adjustments to be made.