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1. Course Staff and Contact Details

Course Convenor
Name: A/Prof Yi Zheng
Room: Morven Brown 253
Phone: 9385 1730
Email: Yi.Zheng3@unsw.edu.au
Consultation Time: Tuesday 3pm-4pm or by appointment

Lecturer
Name: A/Prof Yi Zheng
Room: Morven Brown 253
Phone: 9385 1730
Email: Yi.Zheng3@unsw.edu.au
Consultation Time: Tuesday 3pm-4pm or by appointment

Tutors
Name | Room | Phone | Email
---|---|---|---

2. Course Details

Units of Credit (UoC): 6

Course Description: This course re-visions areas of Chinese studies that have been covered in lower level subjects. These include Chinese language studies, literature, film, media, translation, anthropology and ethnomusicology. Students are encouraged to reflect upon, sometimes with a different perspective, review and use the knowledge and language competence acquired from these areas of study and consider how they can utilize them for their academic or career futures. They will gain a more theoretical and historical perspective on China and Chinese Studies. The learning will be facilitated by a range of activities including group research projects, oral presentations and essay writing.

Course Aims
1. To reflect on the contexts, methods and histories in which Chinese Studies has been approached
2. To gain an informed understanding of the key issues and debates about contemporary and historical China
3. To review and update scholarship on Chinese Studies from an informed, critical and interdisciplinary perspective

Student Learning Outcomes
1. Upon completing the course, students will develop the ability to: engage in independent and reflective learning and research, utilising both primary and secondary materials
2. engage in critical enquiry and problem solving on issues of debates
3. successfully plan and complete a research project
4. develop an informed understanding of ethical practice and social responsibility

Graduate Attributes
1. an ability to understand and explain China and Chinese Studies in learned and reflective perspectives
2. a specialised knowledge of China and aspects of Chinese Studies
3. a capacity to engage in and appreciate the value of reasoned and open-minded discussion and debate
|   | an understanding of the tools and methods used in Humanities and social sciences, including an awareness of the ways in which an interdisciplinary approach enhances the study of China-related subjects |
3. **Learning and Teaching Rationale**

This capstone course is the last course for students in Chinese Studies major. It is designed to provide an opportunity for students to reflect on their experiences and knowledge in the major of Chinese Studies, to consolidate what they have learnt previously, and to prepare their transition into the workforce or postgraduate study. It integrates knowledge gained through previous coursework and overseas experience and builds on that conceptual foundation through integrative analysis, practical application and critical thinking.

The course also aims to develop students’ project management skills and leadership skills. It is designed to develop written and verbal communication skills and interpersonal relationships at the nexus between university and non-university settings.

4. **Teaching Strategies**

This capstone course will be conducted as a 3-hour lecture/seminar over 12 weeks, composed of a series of themed lecture/seminars, workshops and presentations. It is based on the principle of students' self-guided learning. The role of the course coordinator and lecturer is to create an intellectually stimulating and cooperative learning environment for students to engage in dialogues with each other and teachers in and out of classroom. Students are encouraged to read expansively and foster a productive relationship with the broader academic community.

Lecture/seminars aim to brainstorm and give students opportunities to (1) revisit earlier learning experiences, re-assess earlier works, and identify different streams of thoughts developed in particular areas in recent years; (2) explore interdisciplinary approaches and methodologies in researching particular topics in Chinese Studies.

Workshops aim to provide opportunities for students to exchange ideas with peers on their projects and raise any questions for debate. It is important for you to provide an update of your progress and discuss any issues and problems you face during your research.

The workshops focus on individual projects. But you will also work with the lecturer to discuss key issues and debates. These topics may or may not be related to your research or interest areas, but will be pertinent to your understanding of and engagement with China and Chinese Studies in the global context.

Students are expected to lead the discussions through case studies/examples during the themed workshops.

Individual appointments can be made with the course coordinator and lecturer during consultation hours.

Attendance is important in this course because it is based on student-centred learning and collaborative approach which involves workshopping and interchange of ideas with the lecturer and other students.

5. **Course Assessment**

<table>
<thead>
<tr>
<th>Assessment Task</th>
<th>Length</th>
<th>Weight</th>
<th>Learning Outcomes Assessed</th>
<th>Graduate Attributes Assessed</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major essay</td>
<td>3500 words excluding</td>
<td>50%</td>
<td>1,2,3,4</td>
<td>1,2,3,4</td>
<td>Week 13</td>
</tr>
</tbody>
</table>
Project Description/Essay Proposal:
You need to submit a neatly written proposal describing the research project you have negotiated with your lecturer, and how you plan to undertake it. It should include the following areas:

1. Project title
2. Background information on the topic
3. Description of the proposed task/s
4. Methodology for completing the proposal project

Major Essay:
This is your major assessment task for this course. The course coordinator and lecturer will help you identify several major topics for you to choose from, based on discussions of the course’s chosen themes in the first few weeks. At the submission of this essay, you would have liaised with the lecturer in deciding the scope, shape and specific title of your essay. Your major essay will be assessed not only on your academic research and writing skills, but also on your performance throughout the semester as indicated by how you deal with feedbacks for your presentations and discussions.

Presentation:
Your presentation should cover the following:
1. A review/brief background of your topic to help your audience make sense of your project;
2. A brief outline of your key ideas and findings;

Please Note: The Arts and Social Sciences Protocols and Guidelines state:

A student who attends less than 80% of the classes/activities and has not submitted appropriate supporting documentation to the Course Authority to explain their absence may be awarded a grade of UF (Unsatisfactory Fail).

The Attendance Guidelines can be found in full at:
https://www.arts.unsw.edu.au/current-students/academic-information/Protocols-Guidelines/
Formal Examination

For information about examination dates, location and procedures at UNSW, visit:  
https://student.unsw.edu.au/exams

Grades

All results are reviewed at the end of each semester and may be adjusted to ensure equitable marking across the School.

The proportion of marks lying in each grading range is determined not by any formula or quota system, but by the way that students respond to assessment tasks and how well they meet the objectives of the course. Nevertheless, since higher grades imply performance that is well above average, the number of distinctions and high distinctions awarded in a typical course is relatively small. At the other extreme, on average 6.1% of students do not meet minimum standards and a little more (8.6%) in first year courses. For more information on the grading categories see: https://student.unsw.edu.au/grades

Submission of Assessment Tasks

Assignments which are submitted to the School Assignment Box must have a properly completed School Assessment Coversheet, with the declaration signed and dated by hand. The Coversheet can be downloaded from https://hal.arts.unsw.edu.au/students/courses/course-outlines/. It is your responsibility to make a backup copy of the assignment prior to submission and retain it.

Assignments must be submitted before 4:00pm on the due date. Assignments received after this time will be marked as having been received late.

Late Submission of Assignments

The Arts and Social Sciences late submissions guidelines state the following:

- An assessed task is deemed late if it is submitted after the specified time and date as set out in the course Learning Management System (LMS).
- The late penalty is the loss of 3% of the total possible marks for the task for each day or part thereof the work is late.
- Work submitted 14 days after the due date will be marked and feedback provided but no mark will be recorded. If the work would have received a pass mark but the lateness and the work is a compulsory course component a student will be deemed to have met that requirement. This does not apply to a task that is assessed but no mark is awarded.
- Work submitted 21 days after the due date will not be accepted for marking or feedback and will receive no mark or grade. If the assessment task is a compulsory component of the course a student will automatically fail the course.

The Late Submissions Guidelines can be found in full at: https://www.arts.unsw.edu.au/current-students/academic-information/Protocols-Guidelines/

The penalty may not apply where students are able to provide documentary evidence of illness or serious misadventure. Time pressure resulting from undertaking assignments for other courses does not constitute an acceptable excuse for lateness.
6. Extension of Time for Submission of Assessment Tasks

The Arts and Social Sciences Extension Guidelines apply to all assessed tasks regardless of whether or not a grade is awarded, except the following:

1. any form of test/examination/assessed activity undertaken during regular class contact hours
2. any task specifically identified by the Course Authority (the academic in charge of the course) in the Course Outline or Learning Management System (LMS), for example, Moodle, as not available for extension requests.

The complete Arts and Social Sciences Extension Guidelines can be read here.

If you wish to request an extension for submission of an assessment task you need to do so via myUNSW using the Special Consideration section. You will need to submit documentary evidence in support of your request.

A student who missed an assessment activity held within class contact hours should apply for Special Consideration via myUNSW.

7. Attendance

The Arts and Social Sciences Attendance Guidelines state the following:

- A student is expected to attend all class contact hours for a face-to-face or blended course and complete all activities for a blended or fully online course.
- If a student is unable to attend all classes for a course due to timetable clashes, the student must complete the Faculty of Arts & Social Sciences Permitted Timetable Clash form (see information at Item 8 below). A student unable to attend lectures in a course conducted by the School of Education can apply for "Permission to Participate in Lectures Online".
- Where practical, a student’s attendance will be recorded. Individual course outlines/LMS will set out the conditions under which attendance will be measured.
- A student who arrives more than 15 minutes late may be penalised for non-attendance. If such a penalty is imposed, the student must be informed verbally at the end of class and advised in writing within 24 hours.
- If a student experiences illness, misadventure or other occurrence that makes absence from a class/activity unavoidable, or expects to be absent from a forthcoming class/activity, they should seek permission from the Course Authority, and where applicable, should be accompanied by an original or certified copy of a medical certificate or other form of appropriate evidence.
- Reserve members of the Australian Defence Force who require absences of more than two weeks due to full-time service may be provided an exemption. The student may also be permitted to discontinue enrolment without academic or financial penalty.
- If a Course Authority rejects a student’s request for absence from a class or activity the student must be advised in writing of the grounds for the rejection.
- A Course Authority may excuse a student from classes or activities for up to one month. However, they may assign additional and/or alternative tasks to ensure compliance.
• A Course Authority considering the granting of absence must be satisfied a student will still be able to meet the course’s learning outcomes and/or volume of learning.

• A student seeking approval to be absent for more than one month must apply in writing to the Dean and provide all original or certified supporting documentation.

• The Dean will only grant such a request after consultation with the Course Authority to ensure that measures can be organised that will allow the student to meet the course’s learning outcomes and volume of learning.

• **A student who attends less than 80% of the classes/activities and has not submitted appropriate supporting documentation to the Course Authority to explain their absence may be awarded a final grade of UF (Unsatisfactory Fail).**

• A student who has submitted the appropriate documentation but attends less than 66% of the classes/activities will be asked by the Course Authority to apply to discontinue the course without failure rather than be awarded a final grade of UF. The final decision as to whether a student can be withdrawn without fail is made by Student Administration and Records.

**Students who falsify their attendance or falsify attendance on behalf of another student will be dealt with under the Student Misconduct Policy.**

8. **Class Clash**

Students who are enrolled in an Arts and Social Sciences program (single or dual) and have an unavoidable timetable clash can apply for permissible timetable clash by completing an online application form. Students must meet the rules and conditions in order to apply for permissible clash. The rules and conditions can be accessed online in full at: https://www.arts.unsw.edu.au/media/FASSFile/Permissible_Clash_Rules.pdf

For students who are enrolled in a non-Arts and Social Sciences program, they must seek advice from their home faculty on permissible clash approval.

9. **Academic Honesty and Plagiarism**

Plagiarism is presenting someone else’s thoughts or work as your own. It can take many forms, from not having appropriate academic referencing to deliberate cheating.

In many cases plagiarism is the result of inexperience about academic conventions. The University has resources and information to assist you to avoid plagiarism.

The Learning Centre assists students with understanding academic integrity and how to not plagiarise. Information is available on their website: https://student.unsw.edu.au/plagiarism/. They also hold workshops and can help students one-on-one.

If plagiarism is found in your work when you are in first year, your lecturer will offer you assistance to improve your academic skills. They may ask you to look at some online resources, attend the Learning Centre, or sometimes resubmit your work with the problem fixed. However, more serious instances in first year, such as stealing another student’s work or paying someone to do your work, may be investigated under the Student Misconduct Procedures.
Repeated plagiarism (even in first year), plagiarism after first year, or serious instances, may also be investigated under the Student Misconduct Procedures. The penalties under the procedures can include a reduction in marks, failing a course or for the most serious matters (like plagiarism in an Honours thesis) or even suspension from the university. The Student Misconduct Procedures are available here: http://www.gs.unsw.edu.au/policy/documents/studentmisconductprocedures.pdf

### 10. Course Schedule

**To view course timetable, please visit:** [http://www.timetable.unsw.edu.au/](http://www.timetable.unsw.edu.au/)

<table>
<thead>
<tr>
<th>Week Commencing</th>
<th>Topic</th>
<th>Lecture Content</th>
<th>Tutorial/Lab Content</th>
<th>Readings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1</td>
<td>Introduction</td>
<td>What is this capstone course all about? What is required of you? We will discuss the objectives and structure of the course, how to negotiate and design a suitable research project, and resources available for you.</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Week 2</td>
<td>Tradition and Modernity in China</td>
<td>Topical lecture and seminar on project design</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Week 3</td>
<td>History of Chinese Studies</td>
<td>Topical lecture and seminar on project design</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Week 4</td>
<td>Project design workshop</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Week 5</td>
<td>Project presentations and Seminar</td>
<td>Following the themed group presentations a seminar led by the Lecturer to continue discussion of issues and ideas raised</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Project</td>
<td>As above; seminars will also cover research methodology,</td>
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<td></td>
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<tr>
<td>Week 6</td>
<td>presentations and Seminar</td>
<td>academic project design, completion and essay writing</td>
<td>TBA</td>
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<tr>
<td>Week 7</td>
<td>Project presentations, Seminar</td>
<td>above</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Week 8</td>
<td>Project presentations and Seminar</td>
<td>above</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Week 9</td>
<td>Project presentations, Seminar</td>
<td>above</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Week 10</td>
<td>Project Presentations and Seminar</td>
<td>above</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Week 11</td>
<td>Project presentations, Seminar</td>
<td>above</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Week 12</td>
<td>Project presentations, Seminar</td>
<td>above</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Week 13</td>
<td>Conclusion</td>
<td></td>
<td>Essay due</td>
<td></td>
</tr>
</tbody>
</table>

### 11. Course Resources

#### Textbook Details

#### Journals

#### Additional Readings

On Moodle

#### Websites

Resources and Research tools/links:

- The 'In-Text' or Harvard Referencing System  

- In-Text Citations  

- List of References  
12. Course Evaluation and Development

Courses are periodically reviewed and students’ feedback is used to improve them. Feedback is gathered using various means including UNSW’s Course and Teaching Evaluation and Improvement (CATEI) process.

13. Student Support

The Learning Centre is available for individual consultation and workshops on academic skills. Find out more by visiting the Centre’s website at:
http://www.lc.unsw.edu.au

14. Grievances

All students should be treated fairly in the course of their studies at UNSW. Students who feel they have not been dealt with fairly should, in the first instance, attempt to resolve any issues with their tutor or the course convenors.

If such an approach fails to resolve the matter, the School of Humanities and Languages has an academic member of staff who acts as a Grievance Officer for the School. This staff member is identified on the notice board in the School of Humanities and Languages. Further information about UNSW grievance procedures is available at:
https://student.unsw.edu.au/complaints

15. Other Information

myUNSW

myUNSW is the online access point for UNSW services and information, integrating online services for applicants, commencing and current students and UNSW staff. To visit myUNSW please visit either of the below links:
https://my.unsw.edu.au
https://my.unsw.edu.au/student/atoz/ABC.html

OHS

UNSW's Occupational Health and Safety Policy requires each person to work safely and responsibly, in order to avoid personal injury and to protect the safety of others. For all matters relating to Occupational Health, Safety and environment, see
https://www.ohs.unsw.edu.au/

Special Consideration

Internet Sources

Online Academic Skills Resources
http://www.lc.unsw.edu.au/olib.html
http://chinese.dsturgeon.net/index.html
In cases where illness or other circumstances produce repeated or sustained absence, students should apply for Special Consideration as soon as possible.

The application must be made via Online Services in myUNSW. Log into myUNSW and go to My Student Profile tab > My Student Services channel > Online Services > Special Consideration.

Applications on the grounds of illness must be filled in by a medical practitioner. Further information is available at: https://student.unsw.edu.au/special-consideration

**Student Equity and Disabilities Unit**

Students who have a disability that requires some adjustment in their learning and teaching environment are encouraged to discuss their study needs with the course convener prior to or at the commencement of the course, or with the Student Equity Officers (Disability) in the Student Equity and Disabilities Unit (9385 4734). Information for students with disabilities is available at: http://www.studentequity.unsw.edu.au/

Issues that can be discussed may include access to materials, signers or note-takers, the provision of services and additional examination and assessment arrangements. Early notification is essential to enable any necessary adjustments to be made.