



## SCHOOL OF HUMANITIES AND LANGUAGES

This course outline is to be read in conjunction with A Companion to Course Outlines, available on the School of Humanities and Languages website at: <http://hal.arts.unsw.edu.au/undergraduate/>.

1. Location of the Course			
<b>FACULTY</b>	Arts and Social Sciences		
<b>SCHOOL</b>	Humanities and Languages		
<b>COURSE CODE</b>	ARTS1601		
<b>COURSE NAME</b>	Introductory Indonesian B		
<b>SEMESTER</b>	2	<b>YEAR</b>	2013

2. Table of Contents	
	Page
1. Location of the Course	1
2. Table of Contents	1
3. Staff Contact Details	1
4. Course Details	1
5. Course Timetable	2
6. Rationale for the Inclusion of Content and Teaching Approach	2
7. Teaching Strategies	2
8. Assessment	2
9. Academic Honesty and Plagiarism	3
10. Course Schedule	3
11. Expected Resources for Students	5
12. Course Evaluation and Development	6

3. Staff Contact Details			
<b>Name</b>	Dr. Anna Nettheim	<b>Office</b>	243 Morven Brown
<b>Phone</b>		<b>Email</b>	
<b>Contact Time and Availability</b>	TBA and via email		
OTHER TEACHING STAFF			
<b>Name</b>	N/A	<b>Office</b>	
<b>Phone</b>	N/A	<b>Email</b>	
<b>Contact Time and Availability</b>	N/A		

4. Course Details	
<b>Credit Points</b>	6 Units of Credits. Language classes
<b>Summary of the Course</b>	Introductory Indonesian consists of two one-semester courses offered in the Faculty of Arts: Introductory Indonesian A and B. It is aimed at students who are beginners. The course emphasizes speaking and listening

	skills as well as structure of the language. It emphasizes communicative competence in Indonesian.	
<b>Aims of the Course</b>	1.	To develop informed understanding of Indonesian experiences, cultures, societies and world views.
	2.	To enable students to develop their linguistic and communicative competence at the introductory level.
	3.	To enable students to develop their understanding of socio-cultural issues relating to Indonesian country and communities.
<b>Student Learning Outcomes</b>	1.	To speak, write, listen to, and read in Indonesian
	2.	To become engaged with topics important in the Indonesian speaking world.
	3.	To appreciate the cultural production of the Indonesian world
	4.	To gain a better understanding of oneself and one's environment by examining the Indonesian speaking world.
<b>Graduate Attributes</b>	1.	communication and presentation skills; effective collaboration
	2.	contribution to the international community
	3.	respect of diversity; disciplinary knowledge in interdisciplinary context
	4.	scholarly enquiry' analytical and critical thinking

### 5. Course Timetable

Class Type/Number	Day	Time	Location
Language classes	Mon	12-2	MorvB LG2
Language classes	Wed	12-1	MorvB LG2

\* Course timetables are subject to change without notice. Students are advised to check regularly for updates on the Online Timetable at [www.timetable.unsw.edu.au](http://www.timetable.unsw.edu.au).

### 6. Rationale for the Inclusion of Content and Teaching Approach

In the lectures grammatical topics are presented as well as cultural material related to the topics and themes of the course (learning outcomes 1, 2, 3, 4). The tutorials provide the students the opportunities to listen, speak, read and write in Indonesian. In the tutorials students use grammar and vocabulary to discuss themes relevant to the Indonesian-speaking world, as well as the environment and themselves (learning outcomes 1, 2, 3, 4). The online materials provide students with explicit practice with vocabulary and grammar. These materials contain aural as well as written exercises for which students are provided immediate feedback (learning outcome 1).

### 7. Teaching Strategies

From the Guidelines on Learning that Inform Teaching students communicate information, ideas and arguments both orally and in writing. They gather and process information from a variety of paper, audio-visual and electronic sources. They use IT effectively both as a means of communication and as an aid to learning as well as demonstrate some ability as an independent learner.

### 8. Assessment—ANNA TO COMMENT AND CHANGE

Assessment	Length	Weight	Learning	Graduate	Due Date
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Task			Outcomes Assessed	Attributes Assessed	
Fieldwork report	600-800 words in English plus create a vocab list (English-Indonesian)	20%	1,2,3,4		Week 11
2 writing assignments	250 words each	30%	2,3,4		Week 4 and 8
3 video tests		15%	1,2,3,4,		Week 5, 10, 12
2 speaking performance tests		35%	1,2,3,4		Week 6 and exam week
<b>Submission of Assessment Tasks</b>					
In class					

### 9. Academic Honesty and Plagiarism

Plagiarism is presenting someone else's thoughts or work as your own. It can take many forms, from not having appropriate academic referencing to deliberate cheating.

In many cases plagiarism is the result of inexperience about academic conventions. The University has resources and information to assist you to avoid plagiarism.

The Learning Centre assists students with understanding academic integrity and how to not plagiarise. Information is available on their website:

<http://www.lc.unsw.edu.au/plagiarism/>. They also hold workshops and can help students one-on-one.

If plagiarism is found in your work when you are in first year, your lecturer will offer you assistance to improve your academic skills. They may ask you to look at some online resources, attend the Learning Centre, or sometimes resubmit your work with the problem fixed. However more serious instances in first year, such as stealing another student's work or paying someone to do your work, may be investigated under the Student Misconduct Procedures.

Repeated plagiarism (even in first year), plagiarism after first year, or serious instances, may also be investigated under the Student Misconduct Procedures. The penalties under the procedures can include a reduction in marks, failing a course or for the most serious matters (like plagiarism in a honours thesis) even suspension from the university. The Student Misconduct Procedures are available here <http://www.gs.unsw.edu.au/policy/documents/studentmisconductprocedures.pdf>

### 10. Course Schedule

Topic	Date	Lecture Content	Tutorial/Lab Content	Readings Required
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Weekly basic plan (plus communicative and other activities as specified in the weekly Homework Sheet or as emailed)

<p><b>Week 2</b>                  Mon Dialogue 11.1 and 11.2                  Wed Dialogue 11.3                  GN10</p>	<p><b>Week 3</b>                  Mon Dialogue 11.4 and 12.1                  Cultural Notes Th 11                  Wed Dialogue 12.2                  Grammar Notes th 11</p>
<p><b>Week 4 (writing 1 due)</b>                  Mon Dialogue 12.3 and 12.4                  Cultural Notes Th 12                  Wed Dialogue 13.1                  Grammar Notes th 12</p>	<p><b>Week 5</b>                  Mon Dialogue 13.2 &amp; 13.3                  Cultural Notes Th 13                  Wed Dialogue 14.1                  Grammar Notes Th 14</p>
<p><b>Week 6</b>                  Mon Dialogue 14.2 &amp; 14.3                  Cultural Notes Th 14                  Wed Dialogue 14.4                  Grammar Notes Th 14</p>	<p><b>Week 7</b>                  Mon Video Test 1                  Revision of themes 11-14                  Speaking practices                  Wed speaking Assessment #1                  (covering themes 11-14)</p>
<p><b>Week 8 (writing 2 is due)</b>                  Mon Dialogues 15.1 and 15.2                  Culture notes Th 15                  Wed Dialogue 15.3                  Grammar Notes Th 15</p>	<p><b>Week 9</b>                  Mon Dialogues 16.1 and 16.2                  Cultural Notes Th 16                  Wed Dialogue 16.3                  Grammar notes Th 16</p>
<p><b>Week 10 Writing 3 is due)</b>                  Mon Dialogues 17.1 and 17.2                  Cultural Notes Th 17                  Wed Dialogue 17.3                  Grammar Notes Th 17</p>	<p><b>Week 11</b>                  Mon Holiday                  Wed Dialogue 18.1 (dialogue 17.4 is for self                  listening)                  Video Test 2</p>
<p><b>Week 12 (Tugas lapangan report is due)</b>                  Mon Dialogues 18.2 and 18.2                  Cultural Notes Th18                  Wed Dialogue 18.3                  Grammar Notes Th18</p>	<p><b>Week 13 (Tugas lapangan vocab tests)</b>                  Mon Revision                  Wed speaking practices</p>
<p><b>Exam Week</b>      <b>Final Speaking Assessment</b></p>	

<b>11. Expected Resources for Students</b>
<b>Textbook Details/Study Kits and videos</b>
<ul style="list-style-type: none"> <li>- Introductory Indonesian – TIFL UNSW – Course kit</li> <li>- Grammar notes – by James Sneddon, TIFL UNSW</li> <li>- Culture Notes – TIFL UNSW</li> <li>- Wawancara videos 2</li> </ul>
<b>Additional Readings/recommended resources</b>
<p>Kamus Inggris-Indonesia by Echols &amp; Shadily; Jakarta: Gramedia                      Kamus Indonesia-Inggris by Echols &amp; Shadily; Jakarta: Gramedia</p>
<b>Websites</b>
<p><a href="http://hafni.aia.bppt.go.id/kebi/">http://hafni.aia.bppt.go.id/kebi/</a>  <a href="http://nlp.aia.bppt.go.id/kebi/">http://nlp.aia.bppt.go.id/kebi/</a>  <a href="http://www.bimasakti.com/kamus.html">www.bimasakti.com/kamus.html</a>  <a href="http://www.yourdictionary.com/">http://www.yourdictionary.com/</a>  <a href="http://www.nla.gov.au/asian/indo/indsites.html">http://www.nla.gov.au/asian/indo/indsites.html</a></p>

<b>12. Course Evaluation and Development</b>
<p>Courses are periodically reviewed and students' feedback is used to improve them. Feedback is gathered using various means including UNSW's Course and Teaching Evaluation and Improvement (CATEI) process.</p>

<b>13. Other Information</b>
<p><b>Submission of Assessment Tasks</b>                      Assignments which are submitted to the School Assignment Box must have a properly completed School Assessment Coversheet, with the declaration signed and dated by hand. It can be downloaded from <a href="https://hal.arts.unsw.edu.au/students/courses/course-outlines/">https://hal.arts.unsw.edu.au/students/courses/course-outlines/</a>. It is individual students' responsibility to make a backup copy of the assignment prior to submission and retain it.                      Assignments must be submitted before 4:00pm on the due date. Assignments received after this time will be marked as having been received late.</p> <p><b>Late Submission of Assignments</b>                      Late assignments will attract a penalty. Of the total mark, 3% will be deducted each day for the first week, with Saturday and Sunday counting as two days, and 10% each week thereafter.                      The penalty may not apply where students are able to provide documentary evidence of illness or serious misadventure. Time pressure resulting from undertaking assignments for other courses does not constitute an acceptable excuse for lateness.</p> <p><b>OHS</b>                      UNSW's Occupational Health and Safety Policy requires each person to work safely and responsibly, in order to avoid personal injury and to protect the safety of others. For all matters relating to Occupational Health, Safety and environment, see <a href="http://www.ohs.unsw.edu.au/">http://www.ohs.unsw.edu.au/</a></p> <p><b>Attendance</b>                      Students are expected to be regular and punctual in attendance at all classes in the courses in which they are enrolled. Explanations of absences from classes or requests for permission to be absent from classes should be discussed with the teacher and where applicable accompanied by a medical certificate. If students</p>

attend less than 80% of their possible classes they may be refused final assessment.

**Students who falsify their attendance or falsify attendance on behalf of another student will be dealt with under the student misconduct policy.**

### **Class Clash**

Students who are enrolled in a FASS related degree, or whose class clash is between two FASS courses should be directed to the Faculty website to apply for permissible timetable clash.

a. The student must provide the Course Convenor with copies of lecture notes from those lectures missed on a regular basis as agreed by the Course Convenor and the student.

b. If a student does indeed attend a lecture for which they had secured a permitted clash they will still submit lecture notes as evidence of attendance.

**c. Failure to meet these requirements is regarded as unsatisfactory performance in the course and a failure to meet the Faculty's course attendance requirement. Accordingly, Course Convenors will fail students who do not meet this performance/attendance requirement.**

d. Students must attend the clashed lecture on a specific date if that lecture contains an assessment task for the course such as a quiz or test. Inability to meet this requirement would be grounds for a Course Convenor refusing the application. If the student misses the said lecture there is no obligation on the Course Convenor to schedule a make-up quiz or test and the student can receive zero for the assessment task. It should be noted that in many courses a failure to complete an assessment task can be grounds for course failure.

### **Special Consideration**

In cases where illness or other circumstances produce repeated or sustained absence, students should apply for Special Consideration as soon as possible. Forms are available from Student Central on the ground floor of the Chancellery (opposite the Library) or online at the link below.

Applications on the grounds of illness must be filled in by a medical practitioner. Further

information is available at:

<https://my.unsw.edu.au/student/atoz/SpecialConsideration.html>

### **Student Equity and Disabilities Unit**

Students who have a disability that requires some adjustment in their learning and teaching environment are encouraged to discuss their study needs with the course convenor prior to or at the commencement of the course, or with the Student Equity Officers (Disability) in the Student Equity and Disabilities Unit (9385 4734).

Information for students with disabilities is available at:

<http://www.studentequity.unsw.edu.au>

Issues to be discussed may include access to materials, signers or note-takers, the provision of services and additional examination and assessment arrangements.

Early notification is essential to enable any necessary adjustments to be made.