



School of Humanities and Languages

**ARTS2450, Intermediate Chinese for Non-Background
Speakers A
Semester 1, 2014**

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1. Course Staff and Contact Details			
Course Convenor and Lecturer			
Name	Haiqing Yu	Room	MB246
Phone	9385 2349	Email	h.yu@unsw.edu.au
Consultation Time	Tuesday and Wednesday 12 to 2pm		
Tutor			
Name	Jia Lu	Room	
Phone	9385 0497	Email	j.lu@unsw.edu.au
Consultation Time	Wednesday 2pm to 3pm		

2. Course Details	
Units of Credit (UoC)	6
Course Description	ARTS2450 is designed for students who have acquired a basic level of spoken Chinese and a working knowledge of six hundred characters in their first year of study as well as for those students who enter the Chinese language program with an equivalent knowledge of Chinese characters. It combines thought-provoking conversation topics with a communicative approach as well as consolidation and improvement of writing skills. In this course, you will improve your Chinese skills in the areas of speaking, listening, reading, and writing, and will make significant gains in the acquisition of vocabulary and grammar. Internet resources will be used as part of the teaching and assessment processes.
Course Aims	<ol style="list-style-type: none"> To develop oral communication skill in Mandarin at the intermediate level in a range of common social situations and in a culturally appropriate and functional manner; To learn the norms, conventions and compositional skills involved in the production of a range of everyday texts; To learn and put into use strategies for language acquisition outside the confines of the classroom and textbook
Student Learning Outcomes	<ol style="list-style-type: none"> Have acquired effective strategies for reading authentic texts from various sources and on a variety of topics Be able to compose short essays in Chinese on a given topic Have improved listening and speaking skills and be able to communicate with a Chinese person Have greater knowledge and appreciation of aspects of Chinese linguistic behaviour, society and culture
Graduate Attributes	<ol style="list-style-type: none"> skills involved in scholarly enquiry in Chinese-based disciplinary studies in-depth engagement with disciplinary knowledge via the Chinese language capacity for analytical and critical thinking and for creative problem-solving in Chinese Studies ability to engage in independent and reflective learning in Chinese Studies

3. Learning and Teaching Rationale

ARTS2450 is for non-background speakers. The textbook used is Integrated Chinese Level 2, part 1.

ARTS2450 comprises two components and four hours of class per week for twelve weeks: (1) two-hour lecture, providing an introduction to grammar, language and cultural issues in each lesson; then practices and exercises consolidating vocabulary, structure and language use.

(2) two-hour tutorials, targeting texts and workbook exercises, providing opportunities for students to speak Chinese, and addressing any reading and writing problems;

Students should expect at least one-hour of self study via the Internet: this requires you to listen to the CD files accompanying both the textbook and workbook at your own preferred time in order to practise your aural/oral skills.

All class activities (both oral/aural and written/reading) are essential to assessment, so it is important that you come to all the classes each week and do your homework.

All course related files (audio, lecture notes) are posted on Blackboard for your easy access.

This course is an intermediate-level language course. All students who have had some experience with the language, either as a heritage language or previous instruction at another institution, must fill in the placement questionnaire available at <https://hal.arts.unsw.edu.au/students/courses/language-placements>

4. Teaching Strategies

Lectures teach grammar, language and cultural issues in each lesson of the textbook.

Tutorials provide exercises that emphasize language use and communication in an integrated manner (listening, speaking, reading and writing in equal measures).

Lectures start in week 1, while all tutorials start in week 2.

5. Course Assessment

Assessment Task	Length	Weight	Learning Outcomes Assessed	Graduate Attributes Assessed	Due Date
Weekly exercises	Week 2-12	20% (10% online + 10% workbook)	1, 2	1, 2, 3, 4	Weekly
Group project	3-4 minutes each group + written script	20%	3	1, 2, 3, 4	Week 4-11
Composition test	1 hour	20%			Week 12
Mid-term exam	2 hours	20%	1, 2, 4	1, 2, 3, 4	Week 7

Final exam	2 hours	20%	1, 2, 4	1, 2, 3, 4	Week 13
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Please Note:

- In addition to fulfilling the above assessment requirements, students are expected to attend at least 80% of their lectures and tutorials in order to pass the course.
- The oral presentation is conducted in tutorials, as organised by the tutor. The topic and content of the presentation should be related to but not copied from either the lesson from the previous lesson or the lesson just covered in lecture.
- All other assessment tasks (except online quizzes) are also conducted in tutorials during the semester; handwriting only; dictionary is allowed ONLY at the composition test; no electronic devices are allowed.

Grades

All results are reviewed at the end of each semester and may be adjusted to ensure equitable marking across the School.

The proportion of marks lying in each grading range is determined not by any formula or quota system, but by the way that students respond to assessment tasks and how well they meet the objectives of the course. Nevertheless, since higher grades imply performance that is well above average, the number of distinctions and high distinctions awarded in a typical course is relatively small. At the other extreme, on average 6.1% of students do not meet minimum standards and a little more (8.6%) in first year courses. For more information on the grading categories see

<https://my.unsw.edu.au/student/academiclife/assessment/GuideToUNSWGrades.html>

Submission of Assessment Tasks

Assignments which are submitted to the School Assignment Box must have a properly completed School Assessment Coversheet, with the declaration signed and dated by hand. The Coversheet can be downloaded from <https://hal.arts.unsw.edu.au/students/courses/course-outlines/>. It is your responsibility to make a backup copy of the assignment prior to submission and retain it.

Assignments must be submitted before 4:00pm on the due date. Assignments received after this time will be marked as having been received late.

Late Submission of Assignments

Late assignments will attract a penalty. Of the total mark, 3% will be deducted each day for the first week, with Saturday and Sunday counting as two days, and 10% each week thereafter.

The penalty may not apply where students are able to provide documentary evidence of illness or serious misadventure. Time pressure resulting from undertaking assignments for other courses does not constitute an acceptable excuse for lateness.

6. Attendance/Class Clash

Attendance

Students are expected to be regular and punctual in attendance at all classes in the courses in which they are enrolled. Explanations of absences from classes or requests for permission to be absent from classes should be discussed with the teacher and where applicable accompanied by a medical certificate. If students attend less than 80% of their possible classes they may be refused final assessment.

Students who falsify their attendance or falsify attendance on behalf of another student will be dealt with under the student misconduct policy.

Class Clash

A student who is approved a permissible clash must fulfil the following requirements:

- a. The student must provide the Course Convenor with copies of lecture notes from those lectures missed on a regular basis as agreed by the Course Convenor and the student.
- b. If a student does attend a lecture for which they had secured a permitted clash they will still submit lecture notes as evidence of attendance.
- c. **Failure to meet these requirements is regarded as unsatisfactory performance in the course and a failure to meet the Faculty's course attendance requirement. Accordingly, Course Convenors will fail students who do not meet this performance/attendance requirement.**
- d. Students must attend the clashed lecture on a specific date if that lecture contains an assessment task for the course such as a quiz or test. Inability to meet this requirement would be grounds for a Course Convenor refusing the application. If the student misses the said lecture there is no obligation on the Course Convenor to schedule a make-up quiz or test and the student can receive zero for the assessment task. It should be noted that in many courses a failure to complete an assessment task can be grounds for course failure.

7. Academic Honesty and Plagiarism

Plagiarism is presenting someone else's thoughts or work as your own. It can take many forms, from not having appropriate academic referencing to deliberate cheating.

In many cases plagiarism is the result of inexperience about academic conventions. The University has resources and information to assist you to avoid plagiarism.

The Learning Centre assists students with understanding academic integrity and how to not plagiarise. Information is available on their website: <http://www.lc.unsw.edu.au/plagiarism/>. They also hold workshops and can help students one-on-one.

If plagiarism is found in your work when you are in first year, your lecturer will offer you assistance to improve your academic skills. They may ask you to look at some online resources, attend the Learning Centre, or sometimes resubmit your work with the problem fixed. However, more serious instances in first year, such as stealing another student's work or paying someone to do your work, may be investigated under the Student Misconduct Procedures.

Repeated plagiarism (even in first year), plagiarism after first year, or serious instances, may also be investigated under the Student Misconduct Procedures. The penalties under the procedures can include a reduction in marks, failing a course or for the most serious matters (like plagiarism in an Honours thesis) or even suspension from the university. The Student Misconduct Procedures are available here:

<http://www.gs.unsw.edu.au/policy/documents/studentmisconductprocedures.pdf>

8. Course Schedule

To view course timetable, please visit:

<http://www.timetable.unsw.edu.au/current/ARTS2450.html>

Week	Wednesday Lectures (weeks 1-12)	Wed/Fri Tutorials (weeks 2-13)
1	Introduction to the course & Lesson 1	No tutorials
2	Lesson 1-2	Lesson 1 Texts & Workbook exercises
3	Lesson 2	Lesson 2 Texts & Workbook exercises
4	Lesson 3	Lesson 3 Texts & Workbook exercises
5	Lesson 4	Lesson 4 Texts & Workbook exercises
6	Lesson 5	Lesson 5 Texts & Workbook exercises
7	Revision (Lesson 1-5)	Mid-Term test -- lessons 1-5
Mid-Semester Break (18 Apr-27 Apr)		
8	Lesson 6	Lesson 6 Texts & Workbook exercises
9	Lesson 7	Lesson 7 Texts & Workbook exercises
10	Lesson 8	Lesson 8 Texts & Workbook exercises
11	Lesson 9	Lesson 9 Texts & Workbook exercises
12	Revision of Lessons 6-9	Revision of Lessons 6-9: Q&A Composition Test (300 Characters)
13	No lecture	Final Test – Lessons 6-9

9. Course Resources

Textbook Details

Integrated Chinese Level 2 Part 1, Textbook, 3rd edition [ISBN 0-88727-275-4]

Integrated Chinese Level 2 Part 1, Workbook, 3rd edition [ISBN 0-88727-276-2]

By Yuehua Liu & Tao-chung Yao (1997). Published by Cheng & Tsui.

Additional Readings

Additional materials will be advised in class.

Websites

Students are encouraged to read online materials in Chinese to improve their reading and writing skills, and to engage in conversations in Chinese to practise listening and speaking skills. Some examples of online resources are:

<http://www.yellowbridge.com/chinese/fc-options.php?deck=ic-2>
(Online flashcards for IC, Level 2 Part 1)

<http://eastasia.hawaii.edu/yao/icfc/index.html>
(Website for both IC Part 1 Level 1 & 2)

<http://www.luc.edu/llrc/ic2aud.shtml>.
Audio for Integrated Chinese, accompanying both Textbook and Workbook

<http://www.cctv.com/program/travelinchinese/01/index.shtml>
(CCTV (China Central Television) International language program "Travel in Chinese")

10. Course Evaluation and Development

Courses are periodically reviewed and students' feedback is used to improve them. Feedback is gathered using various means including UNSW's Course and Teaching Evaluation and Improvement (CATEI) process.

11. Student Support

The Learning Centre is available for individual consultation and workshops on academic skills. Find out more by visiting the Centre's website at:
<http://www.lc.unsw.edu.au>

12. Grievances

All students should be treated fairly in the course of their studies at UNSW. Students who feel they have not been dealt with fairly should, in the first instance, attempt to resolve any issues with their tutor or the course convenors.

If such an approach fails to resolve the matter, the School of Humanities and Languages has an academic member of staff who acts as a Grievance Officer for the School. This staff member is identified on the notice board in the School of Humanities and languages. Further information about UNSW grievance procedures is available at:
<https://my.unsw.edu.au/student/atoz/Complaints.html>

13. Other Information

myUNSW

myUNSW is the online access point for UNSW services and information, integrating online services for applicants, commencing and current students and UNSW staff. To visit myUNSW please visit either of the below links:
<https://my.unsw.edu.au>
<https://my.unsw.edu.au/student/atoz/ABC.html>

OHS

UNSW's Occupational Health and Safety Policy requires each person to work safely and responsibly, in order to avoid personal injury and to protect the safety of others. For all matters relating to Occupational Health, Safety and environment, see
<http://www.ohs.unsw.edu.au/>

Special Consideration

In cases where illness or other circumstances produce repeated or sustained absence, students should apply for Special Consideration as soon as possible.

The application must be made via Online Services in myUNSW. Log into myUNSW and go to My Student Profile tab > My Student Services channel > Online Services > Special Consideration.

Applications on the grounds of illness must be filled in by a medical practitioner. Further information is available at:

<https://my.unsw.edu.au/student/atoz/SpecialConsideration.html>

Student Equity and Disabilities Unit

Students who have a disability that requires some adjustment in their learning and teaching environment are encouraged to discuss their study needs with the course convener prior to or at the commencement of the course, or with the Student Equity Officers (Disability) in the Student Equity and Disabilities Unit (9385 4734). Information for students with disabilities is available at: <http://www.studentequity.unsw.edu.au>

Issues that can be discussed may include access to materials, signers or note-takers, the provision of services and additional examination and assessment arrangements. Early notification is essential to enable any necessary adjustments to be made.