



School of Humanities and Languages

## **ARTS2601, Intermediate Indonesian B Semester 2, 2014**

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## 1. Course Staff and Contact Details

Course Convenor and Lecturer			
Name	Dr Anna Nettheim	Room	
Phone		Email	anna.nettheim@unsw.edu.au
Consultation Time	via email		

## 2. Course Details

Units of Credit (UoC)	6		
Course Description	This Course provides an Intermediate level program in Indonesian language study from a communicative and task-based approach. The medium of instruction is a mix of English and Indonesian. Students continue to develop and extend their understanding and use of Indonesian morphology, lexicon and syntax through Indonesian reading, listening, writing, translating and speaking activities using authentic Indonesian texts. There will be a range of focussed Grammar revision and extension activities. Topics includes interpersonal relations, entertainment and socio-cultural topics.		
Course Aims	1.	To develop informed understanding of Indonesian experiences, cultures, societies and world views.	
	2.	To enable students to develop their linguistic and communicative competence at the introductory level.	
	3.	To enable students to develop their understanding of socio-cultural issues relating to Indonesian country and communities.	
Student Learning Outcomes	1.	To speak, write, listen to, and read in Indonesian	
	2.	To become engaged with topics important in the Indonesian speaking world.	
	3.	To appreciate the cultural production of the Indonesian world	
	4.	To gain a better understanding of oneself and one's environment by examining the Indonesian speaking world.	
Graduate Attributes	1.	communication and presentation skills; effective collaboration	
	2.	contribution to the international community	
	3.	respect of diversity; disciplinary knowledge in interdisciplinary context	
	4.	scholarly enquiry' analytical and critical thinking	

### 3. Learning and Teaching Rationale

This course is a beginners-level language course. All students who have had some experience with the language, either as a heritage language or previous instruction, must fill in the placement questionnaire available at

<https://hal.arts.unsw.edu.au/students/courses/language-placements>

### 4. Teaching Strategies

#### 5. Course Assessment

Assessment Task	Length	Weight	Learning Outcomes Assessed	Graduate Attributes Assessed	Due Date
Grammar Task	In class	5%		Grammar	Ongoing
Translation	200 words	10%	1,2,3,4		Week 4
Writing assessment	200 words	20%	2,3,4		Week 5
Listening assessment	Test	10%	1,2,3,4		Week 7
Speaking assessment	Dialogue	20%	1,2,3,4	Speaking	Week 8
Fieldwork report: written and oral reports Written Report	400-500 in Indonesian plus create a vocab list of 30 words	20% Report 5% Vocab Test	1,2,3,4	Writing	Week 10
Oral Report	3 Minute presentation (timed) in Indonesian on your fieldwork	10% Presentation	1,2,3,4	Speaking	Week 11

**Please Note:** In addition to fulfilling the above assessment requirements, students are expected to attend at least 80% of their lectures and tutorials in order to pass the course.

#### Grades

All results are reviewed at the end of each semester and may be adjusted to ensure equitable marking across the School.

The proportion of marks lying in each grading range is determined not by any formula or quota system, but by the way that students respond to assessment tasks and how well they meet the objectives of the course. Nevertheless, since higher grades imply performance that is well above average, the number of distinctions and high distinctions awarded in a typical course is relatively small. At the other extreme, on average 6.1% of students do not meet minimum standards and a little more (8.6%) in first year courses. For more information on the

grading categories see

<https://my.unsw.edu.au/student/academiclife/assessment/GuideToUNSWGrades.html>

### Submission of Assessment Tasks

Assignments which are submitted to the School Assignment Box must have a properly completed School Assessment Coversheet, with the declaration signed and dated by hand. The Coversheet can be downloaded from <https://hal.arts.unsw.edu.au/students/courses/course-outlines/>. It is your responsibility to make a backup copy of the assignment prior to submission and retain it.

Assignments must be submitted before 4:00pm on the due date. Assignments received after this time will be marked as having been received late.

### Late Submission of Assignments

Late assignments will attract a penalty. Of the total mark, 3% will be deducted each day for the first week, with Saturday and Sunday counting as two days, and 10% each week thereafter.

The penalty may not apply where students are able to provide documentary evidence of illness or serious misadventure. Time pressure resulting from undertaking assignments for other courses does not constitute an acceptable excuse for lateness.

## 6. Attendance/Class Clash

### Attendance

Students are expected to be regular and punctual in attendance at all classes in the courses in which they are enrolled. Explanations of absences from classes or requests for permission to be absent from classes should be discussed with the teacher and where applicable accompanied by a medical certificate. If students attend less than 80% of their possible classes they may be refused final assessment.

**Students who falsify their attendance or falsify attendance on behalf of another student will be dealt with under the student misconduct policy.**

### Class Clash

A student who is approved a permissible clash must fulfil the following requirements:

- a. The student must provide the Course Convenor with copies of lecture notes from those lectures missed on a regular basis as agreed by the Course Convenor and the student.
- b. If a student does attend a lecture for which they had secured a permitted clash they will still submit lecture notes as evidence of attendance.
- c. **Failure to meet these requirements is regarded as unsatisfactory performance in the course and a failure to meet the Faculty's course attendance requirement. Accordingly, Course Convenors will fail students who do not meet this performance/attendance requirement.**
- d. Students must attend the clashed lecture on a specific date if that lecture contains an assessment task for the course such as a quiz or test. Inability to meet this requirement would be grounds for a Course Convenor refusing the application. If the student misses

the said lecture there is no obligation on the Course Convenor to schedule a make-up quiz or test and the student can receive zero for the assessment task. It should be noted that in many courses a failure to complete an assessment task can be grounds for course failure.

## 7. Academic Honesty and Plagiarism

Plagiarism is presenting someone else's thoughts or work as your own. It can take many forms, from not having appropriate academic referencing to deliberate cheating.

In many cases plagiarism is the result of inexperience about academic conventions. The University has resources and information to assist you to avoid plagiarism.

The Learning Centre assists students with understanding academic integrity and how to not plagiarise. Information is available on their website: <http://www.lc.unsw.edu.au/plagiarism/>. They also hold workshops and can help students one-on-one.

If plagiarism is found in your work when you are in first year, your lecturer will offer you assistance to improve your academic skills. They may ask you to look at some online resources, attend the Learning Centre, or sometimes resubmit your work with the problem fixed. However, more serious instances in first year, such as stealing another student's work or paying someone to do your work, may be investigated under the Student Misconduct Procedures.

Repeated plagiarism (even in first year), plagiarism after first year, or serious instances, may also be investigated under the Student Misconduct Procedures. The penalties under the procedures can include a reduction in marks, failing a course or for the most serious matters (like plagiarism in an Honours thesis) or even suspension from the university. The Student Misconduct Procedures are available here:

<http://www.gs.unsw.edu.au/policy/documents/studentmisconductprocedures.pdf>

## 8. Course Schedule

**To view course timetable, please visit:** <http://www.timetable.unsw.edu.au/>

<b>Week 1</b> Theme 1	Mon	FQ Translation Theme 1 Text comprehension and discussion	<b>Week 1</b> Theme 1	Mon
	Wed	Pendapat Anda Text comprehension		Wed
<b>Week 2</b> Theme 1	Mon	Voc revision Text comprehension and discussion	<b>Week 2</b> Theme 1	Mon
	Wed	FQ discussion TK & U		Wed

<b>Week 3</b> Theme 1	Mon	Voc revision Grammar Text Comprehension	<b>Week 3</b> Theme 1	Mon
	Wed	Pendapat Anda Think Piece		Wed
<b>Week 4</b> Theme 2	Mon	<b>Translation Due (into English)</b> FQ Translation Text comprehension and discussion	<b>Week 4</b> Theme 2	Mon
	Wed	Pendapat Anda		Wed
<b>Week 5</b> Theme 2	Mon	<b>Writing Assignment 1 Due</b> Voc revision Text comprehension and discussion	<b>Week 5</b> Theme 2	Mon
	Wed	Speaking assessment 1		Wed
<b>Week 6</b> Theme 2	Mon	Revision Grammar	<b>Week 6</b> Theme 2	Mon
	Wed	FQ discussion TK & U		Wed
<b>Week 7</b> Theme 2	Mon	<b>Listening Assessment</b> Voc revision Grammar Text comprehension and discussion	<b>Week 7</b> Theme 2	Mon
	Wed	Think Piece Comm X word		Wed

### 9. Course Resources

#### Textbook Details

- Advanced Indonesian B– TIFL UNSW – Course Kit
- Indonesian films - accessible online
- Other course materials and websites as provided by the Lecturer

#### Websites

## 10. Course Evaluation and Development

Courses are periodically reviewed and students' feedback is used to improve them. Feedback is gathered using various means including UNSW's Course and Teaching Evaluation and Improvement (CATEI) process.

## 11. Student Support

The Learning Centre is available for individual consultation and workshops on academic skills. Find out more by visiting the Centre's website at:

<http://www.lc.unsw.edu.au>

## 12. Grievances

All students should be treated fairly in the course of their studies at UNSW. Students who feel they have not been dealt with fairly should, in the first instance, attempt to resolve any issues with their tutor or the course convenors.

If such an approach fails to resolve the matter, the School of Humanities and Languages has an academic member of staff who acts as a Grievance Officer for the School. This staff member is identified on the notice board in the School of Humanities and languages. Further information about UNSW grievance procedures is available at:

<https://my.unsw.edu.au/student/atoz/Complaints.html>

## 13. Other Information

### myUNSW

myUNSW is the online access point for UNSW services and information, integrating online services for applicants, commencing and current students and UNSW staff. To visit myUNSW please visit either of the below links:

<https://my.unsw.edu.au>

<https://my.unsw.edu.au/student/atoz/ABC.html>

### OHS

UNSW's Occupational Health and Safety Policy requires each person to work safely and responsibly, in order to avoid personal injury and to protect the safety of others. For all matters relating to Occupational Health, Safety and environment, see

<http://www.ohs.unsw.edu.au/>

### Special Consideration

In cases where illness or other circumstances produce repeated or sustained absence, students should apply for Special Consideration as soon as possible.

The application must be made via Online Services in myUNSW. Log into myUNSW and go to My Student Profile tab > My Student Services channel > Online Services > Special Consideration.

Applications on the grounds of illness must be filled in by a medical practitioner. Further information is available at:

<https://my.unsw.edu.au/student/atoz/SpecialConsideration.html>

### **Student Equity and Disabilities Unit**

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Students who have a disability that requires some adjustment in their learning and teaching environment are encouraged to discuss their study needs with the course convener prior to or at the commencement of the course, or with the Student Equity Officers (Disability) in the Student Equity and Disabilities Unit (9385 4734). Information for students with disabilities is available at: <http://www.studentequity.unsw.edu.au>

Issues that can be discussed may include access to materials, signers or note-takers, the provision of services and additional examination and assessment arrangements. Early notification is essential to enable any necessary adjustments to be made.