



SCHOOL OF HUMANITIES AND LANGUAGES

1. Location of the Course			
FACULTY	Arts and Social Sciences		
SCHOOL	Humanities and Languages		
COURSE CODE	ARTS3458		
COURSE NAME	Chinese Capstone		
SEMESTER	2	YEAR	2013

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3. Staff Contact Details			
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Contact Time and Availability	Tuesdays 1-2pm; Fridays 2-3pm		
OTHER TEACHING STAFF			
Name		Office	
Phone		Email	
Contact Time and Availability			

4. Course Details	
Credit Points	6
Summary of the Course	This course re-revises areas of Chinese studies that have been covered in lower level subjects. These include Chinese language studies, literature, film, media, translation, anthropology and ethnomusicology. Students are encouraged to reflect upon, sometimes with a different perspective, review and use the knowledge and language competence acquired from these areas of study and consider how they can utilize them for their

	academic or career futures. They will gain a more theoretical and historical perspective on China and Chinese Studies. The learning will be facilitated by a range of activities including group research projects, oral presentations and essay writing.	
Aims of the Course	1.	To reflect on the contexts, methods and histories in which Chinese Studies has been approached
	2.	To gain an informed understanding of the key issues and debates about contemporary and historical China
	3.	To review and update scholarship on Chinese Studies from an informed, critical and interdisciplinary perspective.
	4.	To develop skills in analysis and writing relevant to the area of Chinese Studies but also applicable to other academic or professional situations
Student Learning Outcomes	Upon completing the course, student will develop the ability to:	
	1.	engage in independent and reflective learning and research, utilising both primary and secondary material;
	2.	engage in critical enquiry and problem solving on issues of debates;
	3.	successfully plan and complete a research project;
	4.	develop an informed understanding of ethical practice and social responsibility
Graduate Attributes	1.	an ability to understand and explain China and Chinese Studies in learned and reflective perspectives
	2.	a specialised knowledge of China and aspects of Chinese Studies
	3.	a capacity to engage in and appreciate the value of reasoned and open-minded discussion and debate
	4.	an understanding of the tools and methods used in the Humanities and social sciences, including an awareness of the ways in which an interdisciplinary approach enhances the study of China-related subjects

5. Course Timetable			
Class Type/Number	Day	Time	Location
Lecture/Seminar	Friday	10am-1pm	Old Main Building 144A (K-K15-144A)
* <i>Course timetables are subject to change without notice. Students are advised to check regularly for updates on the Online Timetable at www.timetable.unsw.edu.au.</i>			

6. Rationale for the Inclusion of Content and Teaching Approach
This capstone course is the last course for students in Chinese Studies major. It is designed to provide an opportunity for students to reflect on their experiences and knowledge in the major of Chinese Studies, to consolidate what they have learnt previously, and to prepare their transition into the workforce or postgraduate study. It integrates knowledge gained through previous coursework and overseas experience and builds on that conceptual foundation through integrative analysis, practical application and critical thinking.

The course also aims to develop students' project management skills and leadership skills. It is designed to develop your written and verbal communication skills and interpersonal relationships at the nexus between university and non-university settings.

7. Teaching Strategies

This capstone course will be conducted as a 3-hour lecture/seminar over 12 weeks, composed of a series of themed lecture/seminars, workshops and presentations. It is based on the principle of students' self-guided learning. The role of the course coordinator and lecturer is to create an intellectually stimulating and cooperative learning environment for students to engage in dialogues with each other and teachers in and out of classrooms. Students are encouraged to read expansively and foster a productive relationship with the broader academic community.

Lecture/seminars aim to brainstorm and give students opportunities to (1) revisit earlier learning experiences, re-assess earlier works, and identify different streams of thoughts developed in particular areas in recent years; (2) explore interdisciplinary approaches and methodologies in researching particular topics in Chinese Studies.

Workshops aim to provide opportunities for students to exchange ideas with peers on their projects and raise any questions for debate. It is important for you to provide an update of your progress and discuss any issues and problems you face during your research.

The workshops focus on individual projects. But you will also work with the lecturer to discuss key issues and debates. These topics may or may not be related to your research or interest areas, but will be pertinent to your understanding of and engagement with China and Chinese Studies in the global context.

Students are expected to lead the discussions through case studies/examples during the themed workshops.

Individual appointments can be made with the course coordinator and lecturer during consultation hours.

Attendance is important in this course because it is based on student-centred learning and collaborative approach which involves workshoping and interchange of ideas with the lecturer and other students.

8. Assessment

Assessment Task	Length	Weight	Learning Outcomes Assessed	Graduate Attributes Assessed	Due Date
Major essay	2500 words excluding references	50%	1,2,3,4	1,2,3,4	Week 12
Project description/ Essay proposal	500 words	20%	1,2,3,4	1,2,3,4	Week 5
Presentation	10 minutes each	30%	1,2,3,4	1,2,3,4	Week 5-11

- In addition to fulfilling the above assessment requirements, students are

expected to attend at least 80% of their lectures and tutorials in order to pass the course.

- All results are reviewed at the end of each semester and may be adjusted to ensure equitable marking across the School.

- **Grades**

The proportion of marks lying in each grading range is determined not by any formula or quota system, but by the way that students respond to assessment tasks and how well they meet the objectives of the course. Nevertheless, since higher grades imply performance that is well above average, the number of distinctions and high distinctions awarded in a typical course is relatively small. At the other extreme, on average 6.1% of students do not meet minimum standards, a little more (8.6%) in first year courses. For more information on the grading categories see

<https://my.unsw.edu.au/student/academiclife/assessment/GuideToUNSWGrades.html>

See under "13 Other Information" for more information on Submission of Assessment Tasks and Late Assignments.

Details on Assessment Requirements:

Project Description/Essay Proposal:

You need to submit a neatly written proposal describing the research project you have negotiated with your lecturer, and how you plan to undertake it. It should include the following areas:

1. Project title
2. Background information on the topic
3. Description of the proposed task/s
4. Methodology for completing the proposal project

Major Essay:

This is your major assessment task for this course. The course coordinator and lecturer will help you identify several major topics for you to choose from, based on discussions of the course's chosen themes in the first few weeks. At the submission of this essay, you would have liaised with the lecturer in deciding the scope, shape and specific title of your essay. Your major essay will be assessed not only on your academic research and writing skills, but also on your performance throughout the semester as indicated by your presentations and discussions.

Presentation:

Your presentation should cover the following:

1. A review/brief background of your topic to help your audience make sense of your project;
2. A brief outline of your key ideas and findings;
3. A preliminary critical assessment of the materials;

9. Academic Honesty and Plagiarism

Plagiarism is presenting someone else's thoughts or work as your own. It can take many forms, from not having appropriate academic referencing to deliberate cheating.

In many cases plagiarism is the result of inexperience about academic conventions. The University has resources and information to assist you to avoid plagiarism.

The Learning Centre assists students with understanding academic integrity and how to not plagiarise. Information is available on their website:

<http://www.lc.unsw.edu.au/plagiarism/>. They also hold workshops and can help students one-on-one.

If plagiarism is found in your work when you are in first year, your lecturer will offer you assistance to improve your academic skills. They may ask you to look at some online resources, attend the Learning Centre, or sometimes resubmit your work with the problem fixed. However more serious instances in first year, such as stealing another student's work or paying someone to do your work, may be investigated under the Student Misconduct Procedures.

Repeated plagiarism (even in first year), plagiarism after first year, or serious instances, may also be investigated under the Student Misconduct Procedures. The penalties under the procedures can include a reduction in marks, failing a course or for the most serious matters (like plagiarism in a honours thesis) even suspension from the university. The Student Misconduct Procedures are available here <http://www.gs.unsw.edu.au/policy/documents/studentmisconductprocedures.pdf>

10. Course Schedule

Topic	Date	Lecture Content	Tutorial/Lab Content	Readings Required
Introduction	Week 1	What is this capstone course all about? What is required of you? We will discuss the objectives and structure of the course, how to negotiate and design a suitable research project, and resources available for you.		
History of Chinese Studies	Week 2	Topical lecture and seminar on project design		
Other 'Chinas'	Week 3	Topical lecture and seminar on project design		

Project design workshop	Week 4			
Project presentations, Seminar	Week 5	Seminar led by Lecturer to continue discussion of issues and ideas raised in workshop		TBA
Project presentations, Seminar	Week 6	see above		TBA
Project presentations, Seminar	Week 7	above		TBA
Project presentations, Seminar	Week 8	above		TBA
Project presentations, Seminar	Week 9	above		TBA
Project presentations, Seminar	Week 10	above		TBA
Project presentations, Seminar	Week 11	above		TBA
Conclusion	Week 12			Essay due

11. Expected Resources for Students

Textbook Details

TBA

Additional Readings

TBA

Websites

TBA

12. Course Evaluation and Development

Courses are periodically reviewed and students' feedback is used to improve them. Feedback is gathered using various means including UNSW's Course and Teaching Evaluation and Improvement (CATEI) process.

13. Other Information

Submission of Assessment Tasks

Assignments which are submitted to the School Assignment Box must have a properly completed School Assessment Coversheet, with the declaration signed and dated by hand. It can be downloaded from <https://hal.arts.unsw.edu.au/students/courses/course-outlines/>. It is individual students' responsibility to make a backup copy of the assignment prior to submission and retain it.

Assignments must be submitted before 4:00pm on the due date. Assignments received after this time will be marked as having been received late.

Late Submission of Assignments

Late assignments will attract a penalty. Of the total mark, 3% will be deducted each day for the first week, with Saturday and Sunday counting as two days, and 10% each week thereafter.

The penalty may not apply where students are able to provide documentary evidence of illness or serious misadventure. Time pressure resulting from undertaking assignments for other courses does not constitute an acceptable excuse for lateness.

OHS

UNSW's Occupational Health and Safety Policy requires each person to work safely and responsibly, in order to avoid personal injury and to protect the safety of others. For all matters relating to Occupational Health, Safety and environment, see <http://www.ohs.unsw.edu.au/>

Attendance

Students are expected to be regular and punctual in attendance at all classes in the courses in which they are enrolled. Explanations of absences from classes or requests for permission to be absent from classes should be discussed with the teacher and where applicable accompanied by a medical certificate. If students attend less than 80% of their possible classes they may be refused final assessment.

Students who falsify their attendance or falsify attendance on behalf of another student will be dealt with under the student misconduct policy.

Class Clash

- a. The student must provide the Course Convenor with copies of lecture notes from those lectures missed on a regular basis as agreed by the Course Convenor and the student.
- b. If a student does indeed attend a lecture for which they had secured a permitted clash they will still submit lecture notes as evidence of attendance.
- c. **Failure to meet these requirements is regarded as unsatisfactory performance in the course and a failure to meet the Faculty's course attendance requirement. Accordingly, Course Convenors will fail students who do not meet this performance/attendance requirement.**
- d. Students must attend the clashed lecture on a specific date if that lecture contains an assessment task for the course such as a quiz or test. Inability to meet this requirement would be grounds for a Course Convenor refusing the application. If the student misses the said lecture there is no obligation on the Course Convenor to schedule a make-up quiz or test and the student can receive zero for the assessment task. It should be noted that in many courses a failure to complete an assessment task can be grounds for course failure.

Special Consideration

In cases where illness or other circumstances produce repeated or sustained absence, students should apply for Special Consideration as soon as possible. Forms are available from Student Central on the ground floor of the Chancellery (opposite the Library) or online at the link below.

Applications on the grounds of illness must be filled in by a medical practitioner.

Further

information is available at:

<https://my.unsw.edu.au/student/atoz/SpecialConsideration.html>

Student Equity and Disabilities Unit

Students who have a disability that requires some adjustment in their learning and teaching environment are encouraged to discuss their study needs with the course convener prior to or at the commencement of the course, or with the Student Equity Officers (Disability) in the Student Equity and Disabilities Unit (9385 4734). Information for students with disabilities is available at: <http://www.studentequity.unsw.edu.au>

Issues to be discussed may include access to materials, signers or note-takers, the provision of services and additional examination and assessment arrangements. Early notification is essential to enable any necessary adjustments to be made.