



SCHOOL OF HUMANITIES AND LANGUAGES

1. Location of the Course			
FACULTY	Arts and Social Sciences		
SCHOOL	Humanities and Languages		
COURSE CODE	ARTS3633		
COURSE NAME	Professional Japanese B		
SEMESTER	2	YEAR	2013

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3. Staff Contact Details			
Name	Yumiko Hashimoto	Office	MB203
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Contact Time and Availability	Monday 1-3 pm, or by appointment.	<i>Email should be sent from/to students' uni mail address.</i>	

4. Course Details	
Credit Points	6 Units of Credit
Summary of the Course	<p>This is a first, second, or third year gateway course for students who aim at majoring /minoring in Japanese Studies. This course is also open to students for Diploma of Language, general elective and General Education if its prerequisite is satisfied. Further information is available in the Undergraduate Online Handbook. Prerequisite of the course is ARTS3631, JAPN3001 or equivalent. Those who have not completed one of the above at UNSW must fill in the placement questionnaire available at https://hal.arts.unsw.edu.au/students/courses/language-placements/</p> <p>The course presents students an opportunity to enhance their reading, writing, and communication skills in Japanese through various activities and practices in and out class. For a major project, Japanese linguistic research, students are encouraged</p>

	to conduct individual research through readings, discussions and a series of interviews with peers, junior students, and Japanese guests followed by presentation and research paper writing. The intention of this course is to further develop students' overall skills in use of the Japanese language.	
Aims of the Course	1.	Develop student's communication skills focusing on appropriate and effective use of various registers in the Japanese language.
	2.	Create a positive attitude amongst learners towards intercultural communication in general and towards Japan and the Japanese.
	3.	Nurture self-sufficient learners who can demonstrate autonomy in learning and who can continue learning on their own.
Student Learning Outcomes	1.	Raise their linguistic and communicative competence to a higher level
	2.	Expand their knowledge and use of the wide range of spoken and written styles in Japanese
	3.	Enhance and refine their overall linguistic and paralinguistic skills for effective and appropriate communication in Japanese
	4.	Develop presentation skills in various situations
	5.	Acquire more learning skills, and will be able to share those learning skills with other
	6.	Develop their intercultural communication skills in their multi-ethnic learning environment, and will be able to use those skills when learning interactive competence in Japanese.
Graduate Attributes	1.	The skills involved in scholarly enquiry in Japanese
	2.	An in-depth engagement with disciplinary knowledge via the Japanese language
	3.	The capacity for analytical and critical thinking and for creative problem-solving in Japanese Studies
	4.	The ability to engage in independent and reflective learning in Japanese Studies
	5.	Information literacy in Japanese
	6.	The skills involved in collecting, documenting, organising, and systematically analysing information in both English and Japanese environments
	7.	The skills required for collaborative and multidisciplinary work
	8.	The skills of effective communication in Japanese

5. Course Timetable

Class Type/Number	Day	Time	Location
Lecture A/7202	Monday	12:00-13:00	PioneerTh
Tutorial/7203	Thursday	11:00-13:00	ASBus107
Tutorial/7204	Thursday	14:00-16:00	ASBus107

* Course timetables are subject to change without notice. Students are advised to check regularly for updates on the Online Timetable at www.timetable.unsw.edu.au.

6. Rationale for the Inclusion of Content and Teaching Approach

The course is designed to focus on Japanese language, communication and interaction in late-intermediate/early-advanced level. Emphasis is placed on enhancing student's knowledge and ability of utilisation of Japanese communication style in a manner that is culturally, functionally, and structurally appropriate in different situations.

The course has three major phases related with a project on Japanese language, which is a set of assessments for the course.

Phase 1 (Week 1 ~ Week 6): Various aspects of the Japanese language will be explored with readings and visual materials. Students will refine and expand their knowledge of lexico-grammar, *kanji*, and different styles and registers in Japanese. The characteristics of Japanese including word plays and onomatopoeias will be presented to enhance students' appreciation of diversity in the language. Examinations and discussions of materials will be conducted in both lectures and tutorials. The above activities also aim to provide students with some ideas and suggestions to students to search for their project topics.

Phase 2 (Week 7 ~ Week 9): Students will start preparing for their projects focusing on a specific area of Japanese in their own choice to enhance their linguistic skills and interests. After practicing communications strategies and interview skills, a series of interviews will be conducted with peer students (in Wks 8~9), native Japanese speakers in a guest session (in Wk8) to gather relevant information on their project topics.

Phase 3 (Week 10 ~ Week 13): Final stage of the project work will develop students' presentations skills. Production of research paper will enhance their capacity for analytical and critical thinking as well as their linguistic skills of academic writing in Japanese.

7. Teaching Strategies

The course consists of one-hour lecture and two-hour tutorial per week.

The lecture is conducted in an interactive mode to introduce students to each week's themes with discussion of new vocabulary and contents of reading materials. Group works in lectures will get students to know their peers from other tutorials, which helps to create interpersonal learning environment in a lecture room.

Tutorial follows to develop understanding the topics through developing students' linguistic knowledge as well as their creative and analytical skills. Tutorial provides students various interactive works between students and an instructor for exercises and discussions in-depth.

In the course, use of multiple teaching methods and modes of instruction such as visual, auditory and kinaesthetic based exercises or material will be applied. A primary medium in the course is Japanese to enhance and utilise students' language skills as much as possible.

8. Assessment

Assessment Task	Length	Weight	Learning Outcomes Assessed	Graduate Attributes Assessed	Due/Test Date
Written Test	45 mins	20%	1,2,3,5,6	1,2,4,5,8	Wk 7
Short Writings	5-10 mins	15%	1,2,3,5,6	2,4,8	weekly
Research paper	1500 ~2000-ji	20%	1,2,3,4,5,6	1~8	Wk 13
Presentation	10 mins	20%	1,2,3,4,5,6	1~8	Wk11/12
Research documents	various	5%	1,3,5,6	1,5,6,7	Wk 6,10/11
Project Work	weekly activity	20%	1,2,3,4,5,6	1~8	Wk13

- Detailed information on the above assessment tasks will be announced in lectures, tutorials, and on the course Moodle.
- In addition to fulfilling the above assessment requirements, students are expected to attend at least 80% of their lectures and tutorials in order to pass the course.
- All results are reviewed at the end of each semester and may be adjusted to ensure equitable marking across the School.
- Grades

The proportion of marks lying in each grading range is determined not by any formula or quota system, but by the way that students respond to assessment tasks and how well they meet the objectives of the course. Nevertheless, since higher grades imply performance that is well above average, the number of distinctions and high distinctions awarded in a typical course is relatively small. At the other extreme, on average 6.1% of students do not meet minimum standards.

For more information on the grading categories see

<https://my.unsw.edu.au/student/academiclife/assessment/GuideToUNSWGrades.html>

See under "13 Other Information" for more information on Submission of Assessment Tasks and Late Assignments.

9. Academic Honesty and Plagiarism

Plagiarism is presenting someone else's thoughts or work as your own. It can take many forms, from not having appropriate academic referencing to deliberate cheating.

In many cases plagiarism is the result of inexperience about academic conventions. The University has resources and information to assist you to avoid plagiarism.

The Learning Centre assists students with understanding academic integrity and how to not plagiarise. Information is available on their website:

<http://www.lc.unsw.edu.au/plagiarism/>

They also hold workshops and can help students one-on-one.

If plagiarism is found in your work when you are in first year, your lecturer will offer you assistance to improve your academic skills. They may ask you to look at some online resources, attend the Learning Centre, or sometimes resubmit your work with the problem fixed. However more serious instances in first year, such as stealing another student's work or paying someone to do your work, may be investigated under the Student Misconduct Procedures.

Repeated plagiarism (even in first year), plagiarism after first year, or serious instances, may also be investigated under the Student Misconduct Procedures. The

penalties under the procedures can include a reduction in marks, failing a course or for the most serious matters (like plagiarism in a honours thesis) even suspension from the university. The Student Misconduct Procedures are available here <http://www.gs.unsw.edu.au/policy/documents/studentmisconductprocedures.pdf>

10. Course Schedule				
週・日付	テーマ	講義	クラス	課題 提出日
1: 7/29	コース紹介	コースとプロジェクトの説明	なし	プロジェクトを決める 7/30
2: 8/5	様々な日本語 1	重要語彙、表現	読解 口頭練習	
3: 8/12	様々な日本語 2	重要語彙、表現	読解 口頭練習	
4: 8/19	様々な日本語 3	重要語彙、表現	読解 口頭練習	
5: 8/26	様々な日本語 4	重要語彙、表現	読解 口頭練習	
6: 9/2	様々な日本語 5	重要語彙、表現	読解 口頭練習	調査計画提出 9/02
7: 9/9	インタビュー 1	テスト	インタビューの練習	
8: 9/16	インタビュー 2	インタビュー練習	インタビュー実習 1	
9: 9/23	インタビュー 3	ビデオ発表会	インタビュー実習 2	
中間休暇 9/30 - 10/7				
10: 10/7	発表 1	なし (休日)	発表の準備	レジュメ提出
11: 10/14	発表 2	調査発表会 1	調査発表会 2	レジュメ提出
12: 10/21	発表 3	調査発表会 3	調査発表会 4	
13: 10/28	まとめ	なし	書く課題	調査レポート・プロジェクト提出

11. Expected Resources for Students

Textbook Details

石黒圭・筒井千絵 (2009) 『留学生のためのここが大切文章表現のルール』 スリーエーネットワーク

Other required materials are to be uploaded on the course Moodle.

Additional Readings

See the course Moodle.

Websites

See the course Moodle.

12. Course Evaluation and Development

This course is periodically reviewed and students' feedback is used to improve then. Feedback is gathered using various means including UNSW's Course and Teaching Evaluation and Improvement (CATEI) process.

13. Other Information

Conduct in the Class

- **All lectures and tutorials are delivered in Japanese.**

Students must use Japanese to communicate each other in class as well as with the lecturer in speaking and writing all the time.

Submission of Assessment Tasks

Assignments to be submitted to the School Assignment Box must have a properly completed School Assessment Coversheet, with the declaration signed and dated by hand. It can be downloaded from

<https://hal.arts.unsw.edu.au/students/courses/course-outlines/>. It is individual students' responsibility to make a backup copy of the assignment prior to submission and retain it.

Assignments must be submitted before 4:00pm on the due date. Assignments received after this time will be marked as having been received late.

Late Submission of Assignments

Late assignments will attract a penalty. Of the total mark, 3% will be deducted each day for the first week, with Saturday and Sunday counting as two days, and 10% each week thereafter.

The penalty may not apply where students are able to provide documentary evidence of illness or serious misadventure. Time pressure resulting from undertaking assignments for other courses does not constitute an acceptable excuse for lateness.

OHS

UNSW's Occupational Health and Safety Policy requires each person to work safely and responsibly, in order to avoid personal injury and to protect the safety of others.

For all matters relating to Occupational Health, Safety and environment, see

<https://my.unsw.edu.au/student/atoz/OccupationalHealth.html>

Attendance

Students are expected to be regular and punctual in attendance at all classes in the courses in which they are enrolled.

- When and if you are more than 30 minutes late to a class or leave the class more than 30 minutes before the end of the class three times, it will constitute one absence.

Explanations of absences from classes or requests for permission to be absent from

classes should be discussed with the teacher and where applicable accompanied by a medical certificate. If students attend less than 80% of their possible classes they may be refused final assessment.

Students who falsify their attendance or falsify attendance on behalf of another student will be dealt with under the student misconduct policy.

Class Clash

- a. The student must provide the Course Convenor with copies of lecture notes from those lectures missed on a regular basis as agreed by the Course Convenor and the student.
- b. If a student does indeed attend a lecture for which they had secured a permitted clash they will still submit lecture notes as evidence of attendance.
- c. **Failure to meet these requirements is regarded as unsatisfactory performance in the course and a failure to meet the Faculty's course attendance requirement. Accordingly, Course Convenors will fail students who do not meet this performance/attendance requirement.**
- d. Students must attend the clashed lecture on a specific date if that lecture contains an assessment task for the course such as a quiz or test. Inability to meet this requirement would be grounds for a Course Convenor refusing the application. If the student misses the said lecture there is no obligation on the Course Convenor to schedule a make-up quiz or test and the student can receive zero for the assessment task. It should be noted that in many courses a failure to complete an assessment task can be grounds for course failure.

Special Consideration

In cases where illness or other circumstances produce repeated or sustained absence, students should apply for Special Consideration as soon as possible. Forms are available from Student Central on the ground floor of the Chancellery (opposite the Library) or online at the link below.

Applications on the grounds of illness must be filled in by a medical practitioner.

Further information is available at:

<https://my.unsw.edu.au/student/atoz/SpecialConsideration.html>

Student Equity and Disabilities Unit

Students who have a disability that requires some adjustment in their learning and teaching environment are encouraged to discuss their study needs with the course convenor prior to or at the commencement of the course, or with the Student Equity Officers (Disability) in the Student Equity and Disabilities Unit (9385 4734).

Information for students with disabilities is available at:

<http://www.studentequity.unsw.edu.au>

Issues to be discussed may include access to materials, signers or note-takers, the provision of services and additional examination and assessment arrangements.

Early notification is essential to enable any necessary adjustments to be made.